

Application for Eligibility

To Receive West Virginia University ("Transferor") Property

1. Legal name and mailing address of applicant organization ("Transferee"):

Name of Organization

Name of Executive Officer of Organization

Telephone Number

Organization's Mailing Address (P.O. Box No., Street, City, & State)

County

Zip Code

Organization's Street Address (If different than mailing address)

Email Address (All surplus donation communications will be sent to this address)

2. Applicant status: (Check One)

Public Agency, including Public School

Non-Profit, tax-exempt organization

3. Provide a written description of programs or services offered, including a description of facilities operated.

4. Source of Funding:

State Supported

Grant

Contributions

Other

5. Has the organization been determined to be tax-exempt under 501 of the Internal Revenue Code of 1986?

Yes (copy required)

No

6. Has the organization been approved, accredited, or licensed?

Yes (copy required)

No

West Virginia University Use Only

The applicant has been determined as follows:

eligible

ineligible

Reviewed Date: _____

(Signature of WVU Surplus Management Representative)

(Date)

State Property Requirements

Eligibility

Organizations eligible to participate in the WVU surplus donation property program are state agencies, county commissions, county boards of education, municipalities, public service districts, county building commissions, airport authorities, parks and recreation commissions, and nonprofit domestic corporations qualified as tax exempt under section 501 (c) (3) of the Internal Revenue Code.

Compliance

The duly authorized representative of such eligible organization for whom surplus equipment is obtained, shall cause ownership and property title to be vested in the official name of the authorized governing body for whom the transfer was made. Any property transferred will be done "as is" and the University makes no warranty as to the condition of the property and waives any implied warranty of fitness for a particular purpose or merchantability. By accepting any property transfers, the transferee represents that the transferee has personally inspected the property being transferred, and accepts the property "as is". The transferee upon execution of any property transfer agrees to indemnify and hold harmless the University for any liability of whatever nature concerning the transfer or use of the property covered and transferred herein.

I hereby state that I have read and understood the certifications and agreements by which I am obligated to abide.

(Signature of Executive Officer)

(Date)

Time of Transfer

The organization representative who is designated to acquire WVU surplus donations will be responsible for signing the property transfer form on behalf of the organization at time of pick up.